

Federation Board Members and Chapter Officers,

I just want to remind everyone either planning on running for office in May or thinking of running for office, including Area Vice Presidents, that we adopted a new nomination process with the approval of the Policy and Procedures Manual. I've attached the summary of the nomination process from the P&P Manual in the website's Public Library and provided links here to both [Word](#) and [PDF format](#).

Remember that you must be nominated by your chapter and the nomination must be received by your area member or the Chair of the Nominating Committee **by March 1**. Otherwise you must be nominated from the floor at the convention, or in the case of an AVP, from the floor at the area caucus. For additional information refer to the Nominating Committee section of the P&P Manual. The Nominating Committee members will be listed in the February newsletter.

Ronald E. Buffaloe
Federation Secretary